Uhlu lokuhlola ukuqinisekiswa kwenkokhelo ye-invoyisi

Igama _____ **Ibhizinisi** _____ **Usuku** _____

Uzogcina unalokhu
Uhlu lwezinombolo zabahlinzeki ozethembayo, umthetho wokukhokha obhaliwe, nokuhlola okumakayo ngaphambi kwayo yonke inkokhelo eya kumhlinzeki.

Gcina leli khasi lapho wenza khona izinkokhelo. **Umkhonyovu we-invoyisi engamanga** (isigebengu sishintsha imininingwane yasebhange ku-invoyisi ukuze imali yakho iye kuso) uyaphumelela uma ukhokha ngaphambi kokuhlola.

1. Izinombolo zabahlinzeki engibethembayo

Bhala abahlinzeki obakhokhela kakhulu. Thatha inombolo ngayinye ku-invoyisi endala, esivumelwaneni noma ocingweni lwakho, ungayithathi neze emlayezweni omusha noma ophuthumayo. Bhala izinombolo zokugcina ezi-4 kuphela ze-akhawunti yabo, ukuze ubone ushintsho ngokushesha.

Umhlinzeki	Inombolo yocingo engiyethembayo	Lapho ngiyithole khona inombolo	I-akhawunti iphela ngo-
isb. Umhlinzeki wezitini	011 000 0000	Isivumelwano, Mashi 2025	4417

2. Umthetho wami wokukhokha (wawo wonke umuntu okhokha imali)

Umthetho wami (isb. Asilokothi sikhokhele imininingwane emisha yasebhange singakashayeli umhlinzeki enombolweni esesigabeni 1)

Izinkokhelo ezingaphezu kwale mali zidinga umuntu wesibili azihlole (isb. R5 000, ihlolwe ngumlingani wami)

Lo msebenzi uhlose ukufundisa kuphela. Akuyona iseluleko sentela, somthetho noma sezezimali. Imithetho nezidingo zingahluka ngohlobo lwebhizinisi nendawo. Buza isiphathimandla esifanele noma umeluleki oqeqeshiwe mayelana nesimo sakho.

3. Ngaphambi kwayo yonke inkokhelo eya kumhlinzeki

- **UHLU LOKUHLOLA**
  - ☐ I-invoyisi ihambisana ne-oda noma umsebenzi engiwaziyo
  - ☐ Imali nenombolo yenkomba yilokho ebengikulindele
  - ☐ I-akhawunti iphela ngezinombolo ezi-4 ezifanayo nezisesigabeni 1
  - ☐ Ku-akhawunti entsha noma eshintshiwe, ngisebenzise indlela yebhange yokuhlola i-akhawunti futhi igama **elikhonjiswa yibhange** lifana nomhlinzeki
  - ☐ Uma imininingwane yasebhange ishintshile, ngishayele umhlinzeki enombolweni esesigabeni 1 ukuze ngiqinisekise
  - ☐ Ngibhale phansi ukuthi ubani oqinisekisile nokuthi nini (isb. Thabo, 12 Meyi, 10:30)
  - ☐ Ngishintshe isigaba 1 kuphela ngemva kokuba umhlinzeki eqinisekise imininingwane emisha
  - ☐ Angikhokhanga ngenxa nje yokuthi umlayezo uthe "khokha namuhla" noma "ungasishayeli"

Khumbula

1. Ilogo yangempela ayifakazeli ukuthi imininingwane yasebhange iyiqiniso.
2. Ungalokothi ushayele inombolo ebhalwe ku-invoyisi entsha ukuze uyihlole.
3. Uma usukhokhile, shayela ibhange lakho ngokushesha.

Yabelana ngomthetho

Engizokwenza	Bonisa izigaba 2 no-3 kuwo wonke umuntu owenza izinkokhelo (isb. umgcini wami wezincwadi nomlingani wami)
Ubani	
Kuze kube nini	

Isikhathi sokukwenza kabusha

Sebenzisa isigaba 3 ngaphambi kwayo yonke inkokhelo eya kumhlinzeki. Engeza umugqa esigabeni 1 njalo uma uqala ukukhokhela umhlinzeki omusha.

Lo msebenzi uhlose ukufundisa kuphela. Akuyona iseluleko sentela, somthetho noma sezezimali. Imithetho nezidingo zingahluka ngohlobo lwebhizinisi nendawo. Buza isiphathimandla esifanele noma umeluleki oqeqeshiwe mayelana nesimo sakho.