Ishidi lokuxhumana nokuqhubeka nokusebenza

Igama _____ **Ibhizinisi** _____ **Usuku** _____

Uzogcina unalokhu
Umuntu oqanjwe ngegama ongena esikhundleni sakho uma ungakwazi ukusebenza, imingcele ecacile yalokho angakwenza, nokudluliselwa komsebenzi okuhloliwe.

Yenza lokhu kuqala
Lungela Izithiyo, Isifundo 2: Kuthiwani Uma Ungakwazi Ukusebenza? Ishidi lokusebenza lalesi sifundo libhala imisebenzi yakho eqhubekayo, izinkokhelo eziphuthumayo nabantu ababalulekile, umuntu wakho azolisebenzisa kanye naleli shidi.

1. Ubani ongena esikhundleni sakho

Umuntu oxhumana naye ngokuqhubeka kwebhizinisi (umuntu omethembayo osingatha izinto ezibalulekile uma wena ungakwazi, ngaphakathi kwemingcele oyibekayo).

Indima	Igama	Ucingo
Umuntu oxhumana naye ngokuqhubeka kwebhizinisi		
Umuntu wesibili (uma owokuqala engatholakali)		

2. Lokho angakwenza

Phawula ikholomu eyodwa emsebenzini ngamunye. Gcwalisa imikhawulo yamarandi (isb. uku-oda impahla kuze kufike ku-R3 000).

Umsebenzi	Angakwenza	Kufanele angilinde	Udinga igunya elisemthethweni
Ukuphendula amakhasimende nokuhlehlisa imisebenzi engaphuthumi			
Ukutshela abasebenzi okufanele bakwenze nsuku zonke			
Ukuqoqa izinkokhelo kumakhasimende			
Uku-oda impahla kuze kufike ku-R_____			
Ukukhokha izikweletu eziphuthumayo			
Ukusayina amakhotheshini noma izinkontileka ezintsha			
Ukuthenga noma yini engaphezu kuka-R_____			
Ukukhuluma nebhange noma nenkampani yomshwalense			

Lo msebenzi uhlose ukufundisa kuphela. Akuyona iseluleko sentela, somthetho noma sezezimali. Imithetho nezidingo zingahluka ngohlobo lwebhizinisi nendawo. Buza isiphathimandla esifanele noma umeluleki oqeqeshiwe mayelana nesimo sakho.

Umsebenzi	Angakwenza	Kufanele angilinde	Udinga igunya elisemthethweni

ISEXWAYISO

Inothi akulona igunya elisemthethweni

Amabhange nezinkampani zomshwalense zinemithetho yazo ngaphambi kokuthi umuntu enze okuthile egameni lakho. Buza ibhange lakho mayelana nokwengeza umuntu ogunyaziwe ukusayina, bese uthola iseluleko sezomthetho lapho kudingeka.

3. Ongabashayela ucingo ukuze uthole usizo

Umeluleki	Igama	Ucingo
Umgcinimabhuku noma obhala amabhuku		
Inkampani yomshwalense noma i-broker		
Ibhange		
Ummeli (uma ekhona)		

4. Kuhlole ngemizuzu eyi-10

Cela umuntu wakho athole lezi zinto ngaphandle kosizo lwakho. Phawula ngayinye ayitholayo.

UHLU LOKUHLOLA

- ☐ Imisebenzi eqhubekayo yaleli sonto
- ☐ Inkokhelo ephuthumayo elandelayo nosuku lwayo
- ☐ Ipholisi yomshwalense
- ☐ Inombolo yocingo yomhlinzeki obalulekile
- ☐ Lokho angavunyelwe ukukwenza

Igebe engilitholile nokuthi ngizolilungisa kanjani (isb. akakwazanga ukuthola ipholisi yomshwalense: yifake kufolda yeZinkontileka)

Isinyathelo esilandelayo

Umuntu engizomnika leli shidi kanye noHlu lwami lokuhlola ukuqhubeka nokusebenza uma umnikazi engekho

Ngomhla

Lo msebenzi uhlose ukufundisa kuphela. Akuyona iseluleko sentela, somthetho noma sezezimali. Imithetho nezidingo zingahluka ngohlobo lwebhizinisi nendawo. Buza isiphathimandla esifanele noma umeluleki oqeqeshiwe mayelana nesimo sakho.

Isikhathi sokukwenza kabusha

Yenza ukuhlola kwemizuzu eyi-10 njalo ezinyangeni ezi-6 nangemva kosuku ngalunye lokuphumula oluhleliwe. Buyekeza ishidi uma umuntu wakho, abasebenzi noma imikhawulo yamarandi ishintsha.

Lo msebenzi uhlose ukufundisa kuphela. Akuyona iseluleko sentela, somthetho noma sezezimali. Imithetho nezidingo zingahluka ngohlobo lwebhizinisi nendawo. Buza isiphathimandla esifanele noma umeluleki oqeqeshiwe mayelana nesimo sakho.