Ishidi lesikhathi sokuhamba kwemali

Igama _____ **Ibhizinisi** _____ **Usuku** _____

Uzogcina unalokhu
Isilinganiso semali isonto nesonto samasonto ama-2 alandelayo, nohlelo lwanoma yiliphi isonto lapho imali ishoda khona.

Ukuhamba kwemali (imali engenayo nephumayo, nokuthi nini). Qala ngemali onayo ngempela namuhla.

Imali esesi-akhawuntini yami yebhizinisi nasebhokisini lemali namuhla (isb. R6 500 ngomhla ka-3 November)

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1. Imali engenayo, amasonto ama-2 alandelayo

Bhala amakhasimende okufanele akukhokhele nokuthengisa okujwayelekile okulindele. Bhala usuku olindele ngalo ukuthi imali ingene ku-akhawunti yakho, hhayi usuku owathumela ngalo i-invoyisi.

Ozokhokha	Inani (R)	Usuku olulindelekile	Isonto 1 noma 2
isb. Nkk. Dlamini, i-invoyisi 14	4 000	8 Nov	1
isb. Ukuthengisa okujwayelekile esitolo	3 000	njalo ngesonto	1 no-2

2. Imali ephumayo, amasonto ama-2 alandelayo

Bhala zonke izikweletu, amaholo, abahlinzeki, irenti nezinkokhelo zemalimboleko okufanele uzikhokhe, nosuku okufanele kukhokhwe ngalo.

Engikufanele ukukhokha	Inani (R)	Usuku lokukhokha	Isonto 1 noma 2
isb. Amaholo	2 500	7 Nov	1
isb. Umhlinzeki wesitoko	5 000	10 Nov	2

Lo msebenzi uhlose ukufundisa kuphela. Akuyona iseluleko sentela, somthetho noma sezezimali. Imithetho nezidingo zingahluka ngohlobo lwebhizinisi nendawo. Buza isiphathimandla esifanele noma umeluleki oqeqeshiwe mayelana nesimo sakho.

3. Isonto nesonto

Hlanganisa isonto ngalinye usebenzisa izigaba 1 no-2. Isonto 2 liqala ngemali esele ekupheleni kwesonto 1.

	Imali ekuqaleni (R)	+ Imali engenayo (R)	- Imali ephumayo (R)	= Imali ekugcineni (R)
Isonto 1	(imali yanamuhla)			
Isonto 2	(ekupheleni kwesonto 1)			

Bala kuphela imali ekhona ngempela

1. I-invoyisi engakakhokhelwa akuyona imali kuze kube yilapho isingene ku-akhawunti yakho.
2. Ungasebenzisi imali oyilindele kodwa ongakabi nayo.

4. Vala igebe

Uma imali ekupheleni kwanoma yiliphi isonto ingaphansi kuka-zero, noma iphansi kakhulu ukuthi uzizwe uphephile, khetha lokho ozokwenza.

- **UHLU LOKUHLOLA**
  - ☐ Shayela noma uthumele i-WhatsApp kukhasimende elingikweletayo (ubani: _____)
  - ☐ Cela umhlinzeki ukuthi anginike usuku lokukhokha lwakamuva
  - ☐ Hlehlisa izindleko ezingalinda
  - ☐ Cela **idiphozithi** (ingxenye yentengo ekhokhwa ngaphambi kokuthi uqale) emsebenzini wami omkhulu olandelayo

Isinyathelo esilandelayo

Engizokwenza nokuthi ngizoxhumana nobani (isb. thumela i-WhatsApp kuNkk. Dlamini mayelana ne-invoyisi 14) _____

Ngaphambi kwanini _____

Usuku lwesonto engizophinda ngalo lokhu kuhlola (isb. njalo ngoMsombuluko) _____

Isikhathi sokukwenza kabusha

Njalo ngesonto, ngosuku olufanayo. Izinkinga zemali zivela ngezinsuku, hhayi ngezinyanga, ngakho ukuhlola njalo ngesonto kukunika isikhathi sokwenza okuthile.

Lo msebenzi uhlose ukufundisa kuphela. Akuyona iseluleko sentela, somthetho noma sezezimali. Imithetho nezidingo zingahluka ngohlobo lwebhizinisi nendawo. Buza isiphathimandla esifanele noma umeluleki oqeqeshiwe mayelana nesimo sakho.